

COUNTERSIGNED COPY



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INDIA FOUNDATION FOR THE ARTS

February 10, 2016

Ms ShubhasreeBhattacharyya
Dept of Modern Indian Languages & Literary Studies
1st floor, Tutorial Building Faculty of Arts
University of Delhi
Delhi –110007
Email:sbcomplit@gmail.com
Phone: 09650453314

Subject: Fellowship Number- 2015-F-2-037

Dear MsBhattacharyya,

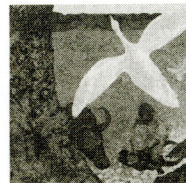
I am delighted to inform you that the India Foundation for the Arts (IFA) has approved a fellowship of Rs2,00,000/- (Rupees Two Lakhs only) with you as the 'Fellow' for the Fellowship Number mentioned in the Subject line of this letter. This fellowship is in collaboration with Archives and Research Centre for Ethnomusicology of the American Institute of Indian Studies, Gurgaon (ARCE). This fellowship supports the engagement with 'work music' practices in India, which is scattered across genres like agricultural songs, boatman's songs, grinding songs, and more. The challenge of the research will be, to construct a framework into which these genres can be categorized, and create 'listening experiences' for an audience that is unused to listening. The outcome will be an essay/monograph and an exhibition. The fellow will deposit the following deliverables to IFA with the Final Report: the essay and audio video materials from the exhibition.

This fellowship is being made from the grant received from Sir Ratan Tata Trust and in response to your proposal submitted under IFA's Archival and Museum Fellowships and your letter of request dated January 20, 2016. Fellowship funds will be available over a period of twelve months beginning from February 15, 2016 and ending on February 14, 2017.

This letter outlines the terms and conditions of accepting this fellowship from IFA. Please read all the terms and conditions carefully before signing.

After we receive the following, IFA will release the first installment of the fellowship:

- A signed copy of this letter
- A payment request from the Fellow for the first installment of the project



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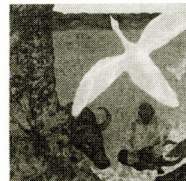
FELLOWSHIP TERMS AND CONDITIONS

A. Financial

1. Fellowship funds must be used specifically for the designated purpose(s) in fulfillment of the objectives outlined in the project proposal.
2. The total commitment of IFA is limited to the amount approved in this letter. Any expenses incurred on the project beyond the approved limit will be your personal responsibility.
3. Fellowship funds will be released in three periodic installments of 50%, 40% and 10% respectively. Subsequent installments will only be released after the satisfactory submission of requisite reports on time as mentioned in *Section B on Reporting* in this letter. The final installment of 10% will be released after three weeks of submission of satisfactory final reports on time and delivery and depositing of fellowship materials as outlined on Page 1 of this letter, along with the duly signed undertaking as per the format in *Annexure I: Undertaking*.
4. The Fellow cannot seek funding from any other sources for this project and for the same purposes as mentioned in the proposal submitted to IFA.

B. Reporting

1. The Fellow needs to submit two signed narrative reports to IFA – the Interim Report halfway during the fellowship and the Final Report within 45 days after the end of the fellowship period.
2. The Interim Narrative Report should describe the progress of the fellowship activities towards achieving the goals and objectives of the project as mentioned in the proposal, reflections on the process and challenges and hurdles faced during the reporting period.
3. Only if the Interim Narrative Report is satisfactory, the request for second installment will be considered. From the time we receive a request for the second installment, it will take IFA a minimum of two weeks to release the installment.
4. The Final Narrative Report should be comprehensive in describing and assessing all the activities undertaken during the entire fellowship period. It should be a self-evaluative document, covering shortcomings, accomplishments and innovations, responses to specific constraints or problems, and lessons learnt.



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5. The Fellow is required to send IFA soft copies as well as signed hard copies in duplicate of all reports.
6. In case of failure to comply with the above mentioned reporting conditions, the Fellow will be required to return to IFA all funds disbursed with interest earned if any. Failure to comply with fellowship reporting conditions and undertakings will make the Fellow ineligible for applying to IFA in the future.

C. Monitoring and Evaluation

1. IFA and representative of ARCE will monitor the progress of the project as needed through site visits and examination of relevant records by its officers or consultants. IFA may also engage external evaluators to evaluate fellowship accomplishments from time to time.

D. Extension

1. IFA does not encourage the Fellow to seek extensions of the term of their fellowship. However, in rare circumstances beyond their control, the Fellow may request a one-time extension of half of the term or six months, whichever is lesser.
2. The request will be given consideration only if it is made two months prior to the end of the fellowship period.

E. Copyright

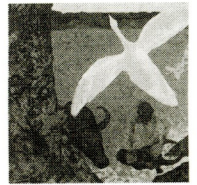
1. Copyright on materials resulting from the fellowship remains with the authors of such materials unless expressly transferred in writing to IFA.

F. Licence Terms

1. IFA and the ARCE will have the licence to use the process materials and outcomes deposited with IFA as deliverables of the fellowship for specific purposes that will include but not be exclusive of broadcasting, displaying, publicising, reproducing and archiving in a publicly accessible platform for non-commercial purposes.

G. Deliverables to IFA

1. All deliverables as mentioned on Page 1 of this letter will be deposited with IFA at the time of submission of the Final Report.
2. Failure to deposit this material will result in forfeiture of the 10% of the fellowship amount and will make the Fellow ineligible for applying to IFA in the future.



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3. After the end of the fellowship period, IFA may request the Fellow to present their project at mutually agreed upon spaces (a maximum of three) that IFA puts together so that the wider public gets to know the work of IFA's Fellows. While all costs will be taken care of by IFA, there will be no honorarium for the Fellows.

H. Acknowledgements

1. All activities, process materials and final outcomes of the fellowship supported by IFA, including but not exclusive to exhibitions, screenings, stage productions, films, videos, audio tapes, publications, archives, websites etc, in private or public domain must carry acknowledgment of the support of IFA, Tata Trust and ARCE as indicated by them in writing. This would include a line framed by, and the logos of IFA, Tata Trust and ARCE by the respective institutions.
2. The acknowledgement of IFA, Tata Trust and ARCE should continue every time the outcomes are showcased, presented, published or exhibited within and beyond the fellowship term; and even after if it is acquired through commercial transactions by other organisations or individuals.
3. In some cases, IFA may also require acknowledgement of other donor contributions, if any, that have enabled IFA to make this fellowship.

I. Permissions

1. The Fellow shall be solely responsible for any permission for use of material or documentation of any kind, required to be obtained from government/agencies/local communities/ other artists and whosoever it may concern, in furtherance of project work.
2. This permission shall include and extend to IFA's License Terms as indicated in *Section F* of this letter.
3. The Fellow shall indemnify IFA and ARCE for any breach of contract between the Fellow and the abovementioned bodies in the event of any dispute.

J. Termination of Fellowship

1. IFA reserves the right to terminate the fellowship at any time during the fellowship period, suspend all payments and recover the funds with interest earned if any, in any of the following situations:



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- a. If there is delinquency in reporting to IFA in the manner and time or reports are not satisfactory, as mentioned in the *Section B* of this letter.
 - b. If the progress of the fellowship has been stalled due to reasons within the Fellow's control.
2. If IFA concludes that it is impossible to implement fellowship activities for reasons beyond the Fellow's control inspite of their best intensions, IFA reserves the right to terminate the fellowship and take a considered decision on what amount of funds should be refunded.

K. Indemnity Clause

- IFA and ARCE shall not be responsible for any loss or prejudice to yourself or any third person in consequence of any act or omission of or by the IFA and ARCE, their Trustees, Executive Directors, Directors, or staff in connection with the fellowship being hereby made to the Fellow including any premature termination of the fellowship and the Fellow agrees to indemnify and hold harmless each of the IFA and ARCE, their Trustees, Executive Directors, Directors, and staff in respect of any claim for such loss or prejudice.

If this letter with the Fellowship Terms and Conditions correctly set forth your understanding of the terms of this fellowship, please indicate your agreement by countersigning the attached copy of this letter and return it to IFA with a request for the first installment for your project.

On behalf of IFA, I extend my best wishes for the success of this important endeavour.

Warm regards,

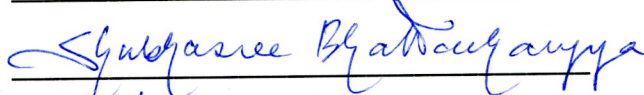

Arundhati Ghosh . .

Executive Director

India Foundation for the Arts

Accepted and agreed

Name: SHUBHASREE BHATTACHARYA

Signature: 

Date: 01/03/2016

Annexure I: Undertaking